



Chichester Counselling Services

...helping others to help themselves

The Chief Executive
32 Little London, Chichester,
West Sussex, PO19 1PL

Office: 01243 789200

Mobile: 07801 880399

Email: office@ccs-counselling.com

Web: www.ccs-counselling.com

Making a Gift in your Will to Chichester Counselling Services

1. As a registered charity, Chichester Counselling Services (Charity No 1052264) depends upon the support of many people and organisations to deliver affordable counselling services to those that need it. The income that we have received in recent years from donations and legacies has helped us to retain the charitable intent of our founder thirty years ago to ensure that no one should be excluded from counselling support through a lack of ability to pay for that support.
2. Of course, in thinking about making a gift in your will, you will wish to consider your affairs and put your loved ones first. But such a gift will cost you nothing now, and, if you have already made a will, it really would just be a case of adding a codicil to include CCS.
3. Should you wish to support CCS these brief notes might assist you in explaining how you might include a gift to CCS in your will. Set out below are examples of the most common forms of legacy that you can use to make a gift in your will along with a template for a codicil to your will. We hope you will find these useful, *but you are strongly advised to seek professional advice before writing or altering your Will.*
 - **Pecuniary legacy** - A pecuniary legacy specifies a defined sum of money to be left to CCS.
 - **Residuary legacy** - The residue of an estate is what is left over after all other bequests, taxes and debts have been paid.
 - **Reversionary legacies** - A reversionary legacy allows you to leave a gift to a loved one for use during his or her lifetime, which will then pass to CCS after this time.
 - **Specific or non-money legacy** - You can leave a specific personal possession to CCS. Examples of this can include property, jewellery, antiques, works of art, stocks and shares.
 - **Changing an existing will** - If you already have a Will in place, it is not always necessary to rewrite it to include a gift to CCS, as a Codicil may be used to amend that will.

Codicil

If you would like to add the Chichester Counselling Services to your existing will, please complete this codicil form and take it to your solicitor.

This is the codicil to my will dated of me
(first, second, etc) (date)

..... of
(name) (address)

1. I give to the Chichester Counselling Services of 32 Little London, Chichester, West Sussex, PO19 1PL (Registered Charity Number 1052264) the following: (please tick)

- The sum of £
- % share of the residue of my estate
- The following item.....

To be used by the Chichester Counselling Services, for its general charitable purposes and I declare that the receipt of the Treasurer or duly authorised officer shall be a full and sufficient discharge.

2. In all other respects I confirm my will and any other codicils thereto.

Signature Date

Witnessed by:

Signature

Name

Address

Occupation Date

Signature

Name

Address

Occupation Date